Client Responsibilities

1. Refrain from physical (and other) abuse of self, others, and property. Clients are responsible for repair or replacement of any property they damage in the facility.

2. Devote reasonable energy and time to sessions. Treatment is generally "hard (emotional) work." For progress to occur, we recommend making sessions a high priority in your personal life. The facilitation team may regularly assign homework that is intended to facilitate learning, and doing homework is expected to expedite sessions and decrease costs.

3. Fulfill contracted behavior.

4. Be honest with facilitation team concerning thoughts and feelings about sessions and treatment.

5. Keep appointments as made. Appointment times are reserved for each client. Therefore, clients will be charged for the appointment unless 24 hours advance notice is given. Exceptions may be made for emergencies and other extenuating circumstances.

6. Keep current in paying fees (deductibles, co-payments, fee-for-service payments) required at the beginning of each session. Although it is possible that mental health coverage deductible amounts may have been met elsewhere (e.g., if there were previous visits to another mental health provider since January of the current year that occurred prior to the first visit to my office), session fees credited toward the deductible will be collected at the time of the session until the deductible payment is verified by the insurance company or third-party provider. Verification can be made through our billing coordinator, who will contact your insurance company to check your benefit status upon request.

7. Inform those involved in the treatment plan about any changes to physical health, insurance plan, or ability to pay for contracted services.

8. Parents or caregivers are responsible to supervise the activities of non-participating children with respect to use of facilities, material, etc.

I have read and understand my rights and responsibilities as noted above.

Signature of Client _____ Date_____